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# Board of Trustees Meeting Agenda

## September 16, 2024 at 6pm **F2F@ Library**

1. Call to Order (Kim)
2. Approval of Minutes from August Meeting (Kim)
3. Introductions (Nancy, Vidhya, All) (5 min)
   1. Samantha Heckler-O’Conner, Mark Quinlan
4. Treasurer’s Report (10 min)
   1. Current Financials (Peter)
   2. *Did You Know Campaign?* (Kim)
      1. *FYI: Facebook post*
      2. *CSL Website, Pie chart from Legislative Bfast?*
5. 2025 Library Director Goals (Nancy-15 min)
   1. Presentation of 2025 goals for Board comment
6. Board Items
   1. Facilities Committee Update (10 min)
      1. Basement Foundation (Kim and Nancy)
         1. Update/Discuss Next steps
      2. HYS Sewer Bill (Peter and Kim)
         1. Update/Discuss Next steps
   2. Fundraising Subcommittee (Stef Anderko, Branden Hydutsky, Caroline Perry) (15 min)
      1. Annual Appeal
         1. Key dates: Planning Mtgs, Kick Off, etc.
         2. Poster and Coupon
      2. Donor Thank You Reception (Oct 20, 10-noon) Updates
         1. Invite List
         2. Giveaways and e-Vites
         3. Catering/Insurance/Capacity Limits
      3. Timeline for Annual Appeal
   3. Reminders (for in person October Board Meeting) (5 min)
      1. 2024 Board Photo–All
      2. Capital Expenses: Outdoor picnic table options (Branden)
   4. Review Action Items Log (5 min)
7. Director’s Report/General Library Updates (Nancy) 15 min
   1. Facilities
   2. Programming
   3. Library Business
   4. Meetings/Committees
   5. Social Media
   6. Stat Report
8. Adjournment

*Next Board of Trustees Meeting Oct 15, 2024 at 6pm* ***F2F@ CSL👍***