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# Board of Trustees Meeting Agenda

## September 16, 2024 at 6pm **F2F@ Library**

1. Call to Order (Kim)
2. Approval of Minutes from August Meeting (Kim)
3. Introductions (Nancy, Vidhya, All) (5 min)
	1. Samantha Heckler-O’Conner, Mark Quinlan
4. Treasurer’s Report (10 min)
	1. Current Financials (Peter)
	2. *Did You Know Campaign?* (Kim)
		1. *FYI: Facebook post*
		2. *CSL Website, Pie chart from Legislative Bfast?*
5. 2025 Library Director Goals (Nancy-15 min)
	1. Presentation of 2025 goals for Board comment
6. Board Items
	1. Facilities Committee Update (10 min)
		1. Basement Foundation (Kim and Nancy)
			1. Update/Discuss Next steps
		2. HYS Sewer Bill (Peter and Kim)
			1. Update/Discuss Next steps
	2. Fundraising Subcommittee (Stef Anderko, Branden Hydutsky, Caroline Perry) (15 min)
		1. Annual Appeal
			1. Key dates: Planning Mtgs, Kick Off, etc.
			2. Poster and Coupon
		2. Donor Thank You Reception (Oct 20, 10-noon) Updates
			1. Invite List
			2. Giveaways and e-Vites
			3. Catering/Insurance/Capacity Limits
		3. Timeline for Annual Appeal
	3. Reminders (for in person October Board Meeting) (5 min)
		1. 2024 Board Photo–All
		2. Capital Expenses: Outdoor picnic table options (Branden)
	4. Review Action Items Log (5 min)
7. Director’s Report/General Library Updates (Nancy) 15 min
	1. Facilities
	2. Programming
	3. Library Business
	4. Meetings/Committees
	5. Social Media
	6. Stat Report
8. Adjournment

*Next Board of Trustees Meeting Oct 15, 2024 at 6pm* ***F2F@ CSL👍***