



Board of Trustees Meeting Agenda

6PM, April 15, 2025, via Zoom

- I. Call to Order (Kim, 5 min)
- II. Approval of Minutes from March Meeting (Kim, 5 min)
- III. Treasurer's Report (Peter) (10 min)
 - A. Current Financials
- IV. Director's Report/General Updates (Nancy) (20 min)
 - A. Non-Profit Management Certificate (Temple)
 - B. Staffing Update
 - C. Summer Reading Programming
 - D. Keystone Grants for Public Libraries
 - E. Narratives and Ltd Stats
- V. Board Items (Kim) (1h 10 min)
 - A. Update: Roof Damage (Kim, Nancy, 30 min)
 1. CSL Contractor Bid v CSL Insurance Claim (Kim)
 2. HEPA cleaning—after exterior repair (Nancy)
 3. Discuss Relief request: Sewer, Rent, Propane, Electric
 4. HYS update (Kim)
 5. Discuss need for Alternate Temp Location for May-July
 - B. Lease Renewal (Kim, 20 min)
 1. Heads up e-mail: review content
 2. Discuss comments on notification to renew lease
 3. Items to negotiate?
 4. Next steps, email? snail mail? registered mail?
 - C. Emergency Action Plan (10 min)
 1. Development Plan & Timing
 2. Resources
 1. Nancy PIC disaster recovery (see email 3/27)
 2. HYS 2000 EMAP
 3. Meghan's link to the Librarian's Disaster Plan
 4. PA Library Staff Academy
 3. Objectives—Safety
 1. Safety—Natural Disaster
 2. Safety—Intruder (Ltd Police Presence 2026)
 3. Quick Grab Doc/File Folder

- D. Legislative Bfast (5 min)
 - 1. Key Take Aways (Kim, Peter, Nancy)
 - 2. Ask from PaLA Deadline
 - 1. Has anyone submitted your personal request?
- VI. Important Dates (5 min)
 - A. CSL Policy review schedule (Stef, 5 min)
 - B. Board 101 4/17 (5-7PM)
- VII. Adjournment
- VIII. Closed Board Meeting: Zoom link in separate e-mail.

Next Board of Trustees Meeting May 20, 2025, via Zoom